



SPACE EXHIBIT CONTRACT

Booth Rental Rates	Prior to January 26, 2018	On or after January 26, 2018
One 10' x 10' Booth	\$540	\$600
Double Booth	\$1,035	\$1,150
Triple Booth	\$1,530	\$1,700

Payment Procedures: Application will not be processed or assigned without required payment. Desired booth locations should be indicated on application. Booth rental shall be received by January 26, 2018. Send your application and payment to KAPS, 124 Walnut St, Frankfort, KY 40601

Space Assignment: Assignment of booths will be made in the order in which contracts with payments are received. If space requested has been previously assigned, the Exhibit Chairman will assign next best available.

We the undersigned, submit our application for the reservation of display space as an exhibitor in the 2018 KAPS ANNUAL CONFERENCE, subject to the conditions and regulations governing the conference including all terms and limits of liability as set forth within this and accompanying documents. Enclosed is our check **made payable to KAPS** in the amount designated below for the reservation of booth space in our name.

Please type or print the information on this application:

COMPANY NAME _____ PHONE _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

CONTACT PERSON _____ EMAIL _____

SIGNATURE OF APPLICANT _____

NUMBER OF BOOTHS _____ AMOUNT ENCLOSED _____
(payable to KAPS)

☐ VISA / MASTERCARD / DISCOVER # _____ (email to mforrest@kaps1.com or fax 502.695.2667)

EXP DATE _____ 3-DIGIT V-CODE (on back of card) _____ SIGNATURE _____

BOOTH LOCATIONS

1st choice _____ 2nd choice _____ 3rd choice _____

Special Requests: _____

Are there exhibitors you prefer not to be next to? _____

Please list names of persons who will be occupying booth:

1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

CANCELLATION POLICY

Cancellations received by the Exhibit Chairman in writing prior to January 26, 2018 will be entitled to a refund of all monies paid to date, less a \$75 processing fee. No refunds will be granted for cancellations received after January 26, 2018.

ACCEPTANCE

Upon acceptance of this application by the Exhibit Chairman, you will receive a confirmation of this contract.

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FOR 2018 EXHIBIT CHAIRMAN USE

DATE RECEIVED _____ TOTAL FEE RECEIVED _____

OF SPACES _____ BOOTH(S) ASSIGNMENT _____ CONFIRMATION SENT _____